
(First Envelope: Eligibility and Technical Components)

SUBMITTED BY
ADDRESS
CONTACT NO.
EMAIL AD

## INSTRUCTIONS TO BIDDERS

1. Please submit sets of documents Original, Copy 1 and Copy 2 completely in two separate envelopes. The First Envelope containing Eligibility \& Technical Documents and the Second Envelope containing Financial Documents.
2. Check that all anmexes are in accordance with the prescribed format and submit in chronological order. Non-compliance is a ground for disqualification.
3. Submit your complete bid documents on or before the time of the opening of bids mentioned below.
4. Electronics submission and receipt of bids is not available pending compliance with GPPB Resotutions.

Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.

# Schedule/Place of Pre bid Conference 

May 9. 2024 (a. 8:30 AM BAC Secretarial Office 2F City Hall Building

Schedule/Place of Bid Opening
May 21, 2024@1:30 PM
BAC Secretarial Office
2F City Hall Building

Nonrefundable fee of Bidding Documents @ $\mathbf{P}=\mathbf{2 5 , 0 0 0 . 0 0}$

## Republic of the Philippines <br> CITY GOVERNMENT OF SAN CARLOS

## Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO, BRGY. SAN JUAN <br> Location of the Contract: Brgy. San Juan, San Carlos City, Negros Occidental

## CHECKLIST OF ELIGIBILITY AND TECIINICAL PROPOSAI/REQUIREMENTS

1. PIIILGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of R.A 9184 - Platinum Membership
2. Joint Venture Agreement (JVA), if applicable
3. Net Financial Contracting Capacity (NFCC) based on the data submitted to the BIR thru its EFPS or Committed Line of Credit (CLCC) from a Universal or Commercial Bank
4. Duly Notarized Statement of all on-Going Government \& Private Contracts.
5. Duly Notarized Statements of:
a. At least three (3) Completed Similar Contracts (Government \& Privale) for the last ten (10) years.
b. Single Largest Completed Contract (SLCC) at least $50 \%$ of the ABC .
6. PCAB License
7. Project Requirements:
a. Organizational Chart for the contract to be bid
b. List of Contractor's Personnel to be assigned to the contract to be bid with their complete qualification and experience data
c. List of Contractor's Equipment (owned, leased and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project).
d. Duly Notarized Affidavit of Site Inspection (Please see attached Form)
8. Bid Security in any of the following forms:

| a) | Cash or cashier's / Manager's Check issucd by a Universal or Commercial Bank in favor of the City Trcasurer of San Carlos City. | : | Two percent ( $2 \%$ ) of the ABC |
| :---: | :---: | :---: | :---: |
| b) | Bank draft/guarantec or irrevocable letter of credit issued by a Universal or Commercial Bank. | : | Two percent (2\%) of the ABC |
|  | Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank. |  |  |
| c) | Surety Bond caliable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issuc such security. | : | tiver percent ( $5 \%$ ) or the ABC |
| d) | Any combination of the foregoing | : | Proportionate to share form with respect to total amount of securily |
| e) | Bid Securing Dectaration |  |  |

9. Omnibus Sworm Statement in accordance with Sec. 25.3 (Please see attached Form)

Republic of the Philippines

## CITY GOVERNMENT OF SAN CARLOS

Province of Negros Occidental
Contract Name: CONCRETE ROAD WIDENING AT SAN JIIAN PROPER GOING TO PITOGO,
Location of the Contract: Brgy. San Juan, San Carlos City, Negros Occidental
CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSAL/REQUIREMENTS


Republic of the Philippines

## CITY GOVERNMENT OF SAN CARLOS

Province of Negros Occidental
Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO
Location of the Contract: Brgy. San Juan, San Carlos City, Negros Occidental

## CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSAL/REQUIREMENTS

2. JOINT VENTURE AGREEMENT (JVA), IF APPLICABLE

Republic of the Philippines
CITY GOVERNMENT OF SAN CARLOS
Province of Negros Occidental
Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOCO
Location of the Contract: Brgy, San Juan, San Carlos City, Negros Occidental


## Republic of the Philippincs CITY GOVERNMENT OF SAN CARLOS Province of Negros Occidental

Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO
Location of the Contract: Brgy. San Juan, San Carlos City, Negros Occidental

## CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSAL/REQUIREMENTS

4. DULY NOTARIZED STATEMENT OF ALL ON-GOING GOVERNMENT \& PRIVATE CONTRACTS.

Republic of the Philippines
CITY GOVERNMENT OF SAN CARLOS
Province of Negros Occidental
Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO
Location of the Contract: Brgy. San Juan, San Carlos City, Negros Occidental
CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSAL/REQUIREMENTS
5. DLLY NOTARIZED STATEMENT OF :
A. AT LEAST THREE (3) COMPLETED SIMILAR CONTRACTS (GOVERNMENT \& PRIVATE) FOR THE I.AST THREE (10) YEARS.
B. SLNGLE LARGEST COMPLETED CONTRACT (SLCC) AT LEAST 50\% OF THE ABC.

> Republic of the Philippines CITY GOVERNMENT OF SAN CARLOS Province of Negros Occidental

Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO
Location of the Contract: Brgy. San Juan, San Carlos City, Negros Occidental
CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSAL/REQUIREMENTS


## Contract Name: CONCRETE ROAD WIDENING AT SAN JIAN PROPER GOING TO PITOGO <br> Location of the Contract: Brgy. San Juan, Carlos City, Negros Occidental



## AFFIDAVIT OF SITE INSPECTION


. That I am making this statement as part of the requirement for the Technical Proposal of the $\ldots$ (Name of the Bidder) for (Name of the Contract)._.

IN FAITH WHEREOF, I hereby affix my signature this $\qquad$ day of $\qquad$ 20 $\qquad$ at
$\qquad$ Philippines.
 on $\qquad$ at $\qquad$ Philippines.


Document Na. $\qquad$
Page No.
Book No.
Series of

## Republic of the Philippines CITY GOVERNMENT OF SAN CARLOS

 Province of Negros Occidental
## Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO

Location of the Contract: Brgy. San Juan, San Carlos City, Negros Occidental
CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSAL/REQUIREMENTS
8. BID SECURITY IN ANY OF THE FOLLOWING FORMS:
a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City ( 1 wo percent ( $2 \%$ ) of the ABC )
b) Bank draltiguarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confimed or authenticated hy a Universal or Commercial Bark, if issued by a foreign bank (Two percent ( $2 \%$ ) of the ABC )
c) Surety Bund callable upen demand issued by a sur:ly ur insurance company duly certified by the Insurance Commission as authorized to issue such security (Five percent (5\%) of the ABC)
d) Any combination of the foregoing (Proportionate to share form with respect to total amount or security)
e) Bid Securing Declaration

REPUBLIC OF THE PHILIPPINES)
CITY OF SAN CARIOS, NEGROS OCCIDENTALI S.S.

## BID SECURING DECLARATION

Project Identification No. / Purchase Request (PR) No. : 18-24-03-0586

## To: [Insert name and address of the Procuring [ntity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: \{a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) l/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1 (b), 34.2, 40.1 and 69.1 , except $69.1(\mathrm{f})$, of the IRR of RA No. 9184 ; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) 1/we failed to timely file a request for reconsideration or (ii) //we filed a waiver to avail of said right; and
c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.
IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this $\qquad$ day of [month] [year) at [place of execution].

# [Insert NAME OF BIDDER OR ITS AUTHORIZED <br> REPRESENTATIVE] <br> [Insert signatory's legol capacity] <br> Affiant 

## [Uurot]

[Format shall be based on the latest Rules on Notarial Practice]

# Republic of the Philippines <br> CITY GOVERNMENT OF SAN CARLOS 

## Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO <br> Location of the Contract: Brgy. San Juan, San Carlos City, Negros Occidentai

## CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSAL/REQUIREMENTS

9. OMNIBUS SWORN STATEMENT IN ACCORDANCE WITH SEC. 25.3

REPUBLIC OF THE PHILIPPINES)
city of san carlos, negros occidentall s.

## AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]
[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];
[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];
2. [Select one, delete the other:]

IIf a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;
IIf a partnership, corporation, cooperative, or joint venture: / am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached Istate title of attached document showing proof of autharization (e.g., duly notarized Secretary's Certificate, Board/Partnership Kesolution, or Speclai Power of Atturiey, whichever is applicable;)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by Itself or by relation, membership, associatlon, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and ail statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. [Select one, delete the rest:]

IIf a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Pracuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
IIf a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the enduser unit, and the project consultants by consanguinity or affinity up to the third civil degree;

IIf a corporation or joint venture:] None of the officers, directors, and controlling stackholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. (Name of Bidder) complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
a. Carefully examining all of the Bidding Documents;
b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
c. Making an estimate of the facilities available and needed for the contract to be bid, if any: and
d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Nome of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or atherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfalthfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.
IN WITNESS WHEREOF, I have hereunto set my hand this $\qquad$ day of $\qquad$ 20 at $\qquad$ -
Philippines.

# [insert NAME OF BIDDER OR ITS AUTHORIZED <br> REPAESENTATIVE] <br> [insert signatory's legal capacity] Affiant 

## [Jurat]

[Format shall be based on the latest Rules on Notarial Practice]


PURCHASE REQUEST NO. 18-24-03-0586 APPROVED BUDGET OF THE CONTRACT (ABC): $=\mathrm{P}=15,862,060.00$

CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO, BARANGAY SAN JUAN, SAN CARLOS CITY, NEGROS OCCIDENTAL

Length $=4,000 \mathrm{~m}$ Width $=1.0 \mathrm{~m}$ Thickness $=0.20 \mathrm{~m}$
(Second Envelope: Financial Components)

SUBMITTED BY
ADDRESS
CONTACT NO.
EMAIL AD $\qquad$

## INSTRUCTIONS TO BIDDERS

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Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.

## SCHEDULES

## Schedule/Place of Pre bid Conference

Schedule/Place of Bid Opening

May 9,2024@8:30 AM BAC Secretarial Office 2F City Hall Building

May 21, $2024 @ 1: 30$ PM BAC Secretarial Office 2F City Hall Building

> Republic of the Philippines
> City Government of San Carlos Province of Negros Occidental

## Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO

Location of the Contract: Brgy. San Juan, San Carlos City, Negros Oceidental

## CHECKLIST OF FINANCIAL PROPOSALS/REQUIREMENTS

1. Duly Signed Form of Bid
2. Duly Signed Bid Price in the Bill of Quantities ( BOQ ) containing the total bid amount
3. Duly Signed Detailed Estimates
4. Duly Signed Cash Flow by Quarter and Payment Schedule


## Republic of the Philippines

City Government of San Carlos
Province of Negros Occidental
Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO Location of the Contract: Brgy. San Juan, San Carlos City, Negros Occidental

a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: [insert name of the contract/;
b. We offer to execute the Works for this Contract in accordance with the PBDs;
c. The total pricc of our Bid in words and figurcs. excluding any discounts offered below is: [insert information]
d. The discounts offered and the methodology for their application are: [inser information]:
e. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local laxes, and (ivi other fiscal levies and duties], which are itemized hercin and reflected in the detailed estimates,
f. Our Bid shall be valid within the a period stated ithe the PBDs, and it shall remain binding upon us at any time before the expiration of that period.
g. If our Bid is accepled, we commit to nhtain a Performance Security in the amount of [insert percentage amotint] percent of the Contract Price for the duc performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Perfomance Security, subject to the lerms and conditions of issued GPPB guidelines for this purpose:
h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative uffers in accordance with the Bidding Documents;
i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
j. We understand that you are not bound to accept the Lowest Evaluated Bid or any other Bid
that you may receive.
k. We likewise certify/confirm that the undersigned, is duly authorized representative of the
bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
I. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: $\qquad$
In the Capacity of: $\qquad$
Signed: $\qquad$
Duly authorized to sign the Rid for and on behulf of; $\qquad$
Date: $\qquad$

Republic of the Philippines
City Goverument of San Carlos Province of Negros Occidental

Contraet Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO
Lacation of the Contract: Brgy. San Juan, San Carlos City, Negros Occidental
DULY SIGNED BID PRICE IN THE BILL OF QUANTITIES (BOQ)

| (Columans (1), (2) and (3) are to be filled up by the Procuring Entity) |  |  |  | (Columns (4) and (5) are to be filled up by the Bidder) |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Description | Unit | Quantity | Unit Price (Pesos) | Amount (Pesos) |
|  | (1) | (2) | (3) | (4) | (5) |
| 1 | Mobilization/Demobilization | L.S | $\frac{5}{5}$ | In words: Pesos <br> In figures: PHP | In words: Pesos <br> In figures: <br> PHP $\qquad$ |
| 2 | Excavation, Clearing and Grubbing | I.S | $1$ |  | In words: Pesos <br> In figures: <br> PHP $\qquad$ |
| 3 | Embankment | u.m. | $1,320$ | In words: Pesos $\qquad$ <br> In figures: <br> PHP | In words: Pesos <br> In figures: <br> YHY |
| 4 | Rase Preparation | cu. m. | $1,320$ | In words: Pesos $\qquad$ <br> In figures: <br> PIIP | In words: Pesos <br> In figures: <br> PHP |
| 5 | [lauling | LS | 1 | In words: Pcsos $\qquad$ <br> In figures: PIIP $\qquad$ | la wurds: Pesus <br> In figures: PHP |
| 6 | PCCP | cin. m . | 801 | In words: Pesos <br> In figures: <br> PHP | In words: Pesis <br> In figures: $\mathrm{PHP}$ |
| 7 | Use of Equipment | LS | 1 | In words: I'csos <br> In figures: <br> PHH | In words: Pesos <br> In figures: <br> PFIP |
|  | TOTAL BID COSTS |  |  | In Words: PHP <br> In Figures: PHP $\qquad$ <br> --. |  |

Submitted by:

Name of the Representative of the Bidder

## Position

pRepublic of the Philippines City Government of San Carlos Province of Negros Occidental

Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO
Location of the Contract: Brgy. San Juan, San Carlos City, Negros Oceidental

## 3. DULY SIGNED DETAILED ESTIMATES

## Republic of the Philippines

City Government of San Carlos
Province of Negros Occidental
Contract Name: CONCRETE ROAD WIDENING AT SAN JUAN PROPER GOING TO PITOGO
Location of the Contract: Brgy. San Juan, San Carlos City, Negros Occidental
4. DULY SIGNED CASH FLOW BY QUARTER AND PAYMENT SCHEDULE


Approved:


(P15,862,060.00)


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C. The Biddet/Contractor
D. The Requirements
E. Delivery/Completion
F. Warranty

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G. Payment Scheme5


## A. Background

The City Gevernment of San Carlos through the City Engineering Department proposed a Concrefe Read Widening at San Juan Proper going to Pitogo for sustainable solution, leading to Cleaner air and healthier environment.
B. General Objectives
C. The Bidder/Contractor
D. The Requirements

## 1. CONCRETE POURINGPERMIIT (CPR)

1.1. A concreting Pouring Permif mistlbe submitted to the Project Engineer every base course prepared for pouring. CPR must be inspected by the MQC and approved by the Project Ingineer before the concrete pouring can proceed

## 2. FIELD DENSITY TEST (FDT)

2.1. A field density Test is conducted by the MQC upon the offictal request of the Project Engineer thru the Concrete Pouring Permit. FDT must passed the minimum requirements in accordance to the standards and specifications stated in the DPWH Blue Book 2015

## 3. TESTING OF CONSTRUCTION MATERIALS

3.1. Samples of coarse aggregates ( 75 kg ), fine aggregates ( 50 kg ), base coarse ( 25 kg ) and rebars ( 3 pcs of 1 -meter sample for every diameter) must be submitted to the MQC Laboratory for testing.
3.2. The Contractor must prepare their own concrete cylinder samples and must have an area secured enough to hold the samples at its curing stage for 28 days without moving or disturbing the samples.

## 4. REQUIRED COMPRESSIVE STRENGTH

4.1. The strength level of the concrete will be considered satisfactory if the averages of all sets of three (3) consecutive strength test results equal or exceed the specified strength fc' and no individual strength test result is deficient by more then $15 \%$ of the specified strength fc'.

## TESTING FEES

### 5.1. Testing fees must all in expense of the Contractor

## 6. FINISHING AND CURING

6.1. Curing compound must be immediately applied to the concrete after pouring.
6.2. Concrete spans must be cut within 6 t0 12 hours after finishing the concrete with A depth of $2 "$ and must be applied with an asphatt sealer after cutting.
7. GEO TAGGED PHOTO ON-SITE
7.1. Geo Tagged Photos inust be submitted to the Project Engineer every concrete pouring on-site.
8. PunCHLISTING


Delivery /completion shall be within 210 Calendar Days.

## F. Warranty

Warranty shall be for a period of one year from the turn-over of the completed whole project.

## G. Payment Scheme

The city has allocated a budget of Fifteen Million, Eight hundred Sixty Two thousand, Sixty Pesos $(15,862.060 .00)$ of the said project. The winning bidder shall be paid in accordance with R.A. 9184 and other relevant laws.

